REQUEST FOR PROPOSAL

PROJECT NO. RFP 18-34

Library Discovery Layer

QUESTIONS AND ANSWERS No. 001

Date: July 12, 2018

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Responses

Q1.   What is required for international students?

Response: We recommend that the end user settings for the search interface and results be configured for languages other than English. A list of available languages should be provided.

Q2.   Describe the training required?

Response: Training may be via webinar, face-to-face or online tutorials for staff and end users. A list or outline of available training during and after implementation and the cost should be provided.

Q3.   What type of marketing materials are required?

Response: The library header must be included on the search and results screens. We require color scheme and logos comply with HCC branding standards. Here is the link to our website pertaining for color schemes and logos: http://www.hccs.edu/departments/media-room/brand-standards/. Marketing materials such as posters, bookmarks, pens, etc. is welcome but not required.

Q4.   What about E-Books, please explain what is required?

Response: We require seamless access our licensed e-book collections through the discovery layer. An outline on how end users access e-books including available facets, indexing, available options for access to open access collections, full-text searching should be provided.