

QUESTIONS AND ANSWERS

PROJECT # 08-08

VENDING MACHINE SERVICES

Date: January 10, 2008
To: All Prospective Respondents
Subject: Request for Proposals (RFP) for Vending Services

The following written questions regarding subject RFP were received in the Procurement Office prior to the deadline for submitting written inquiries:

Question # 1:

What is the current commission rate?

HCC Answer:

41%

Question # 2:

What is the student population by location?

HCC Answer:

The student population information is available on the HCC website at: www.hccs.edu. click: About HCC; click: instructional re-search; click: publication; click: student enrollment profiles

Question # 3:

Sales by school and location if possible?

HCC Answer:

The requested information is not readily available. However, commission checks have ranged from low dollar amount of \$2,786.00 to a high dollar amount of \$20,589.00. Commission statements are available for review in the Purchasing Department.

Question # 4:

Can commissions be paid by company check?

HCC Answer:

Yes, See Amendment # 1

Question # 5:

Total Staff & Student population?

HCC Answer:

The total staff population is approximately 5,000 employees. Also please refer to the Answer to Question #2 regarding the student population.

Question # 6:

Current equipment listed?

HCC Answer:

Yes.

Question # 7:

Will the current winning bid information be made available?

HCC Answer:

The current contract for vending machine services is available for review.

Question # 8:

What company or companies are currently providing the vending services at HCC?

HCC Answer:

Canteen Vending is the current contractor.

Question # 9

What are the annual sales by products if available?

HCC Answer:

See answer to Question # 3.

Question #10

Is it mandatory to sub-contract a portion of the business to a minority vendor?

HCC Answer:

No.