

**SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**September 29, 2016**

**Minutes**

The Board of Trustees of Houston Community College held a Special Meeting on Thursday, September 29, 2016 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

**MEMBERS PRESENT**

Adriana Tamez, Board Chair  
Robert Glaser, Vice Chair  
Carolyn Evans-Shabazz, Secretary  
John Hansen  
Neeta Sane  
Dave Wilson

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
Melissa Gonzalez, Vice Chancellor/Chief of Staff  
Ashley Smith, General Counsel  
Teri Zamora, Senior Vice Chancellor, Finance and Administration  
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer  
Athos Brewer, Vice Chancellor, Student Services  
William Carter, Vice Chancellor, Information Technology  
Madeline Burillo, President, Southwest College  
Margaret Ford Fisher, President, Northeast College  
William Harmon, President, Central College  
Zachary Hodges, President, Northwest College  
Phillip Nicotera, President, Coleman College  
Irene Porcarello, President, Southeast College  
Janet May, Chief Human Resources Officer  
Terrance Corrigan, Director, Internal Audit

**OTHERS PRESENT**

Jarvis Hollingsworth, Board Counsel, Bracewell LLP  
Melissa Miller-Waters, President, Faculty Senate  
Other administrators, citizens and representatives from the news media

**CALL TO ORDER**

Dr. Adriana Tamez, Chair, called the meeting to order at 12:07 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Evans-Shabazz, Glaser, Hansen, Sane, Tamez and Wilson)*

**TOPICS FOR DISCUSSION AND/OR ACTION**

**SECOND PUBLIC HEARING REGARDING TAX REVENUE CALCULATION**

Dr. Tamez inquired if any citizens were present to speak on the tax rate.  
There were no citizens present to speak before the Board on the proposed tax rate.

**AUTHORIZE ENGAGEMENT OF INDEPENDENT THIRD PARTY COUNSEL**

Motion – Mr. Glaser moved and Dr. Evans-Shabazz seconded.

Dr. Tamez apprised that the item was discussed previously in closed session.

Mr. Glaser requested to briefly discuss the item in closed session.

**ADJOURNED TO CLOSED SESSION**

Dr. Tamez adjourned the meeting to Executive Session at 12:10 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Dr. Tamez stated that any final action, vote or decision of any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Dr. Tamez reconvened the meeting in Open Session at 1:12 p.m. and entertained any motions on pending matters.

*(The following Trustees were present: Evans-Shabazz, Glaser, Hansen, Sane, Tamez, and Wilson)*

Mr. Hollingsworth noted a motion was still on the table regarding Item B - Authorize Engagement of Independent Third Party Counsel.

Vote – The motion passed with a vote of 5-0-1 with Dr. Tamez abstaining.

Mr. Wilson noted he had a personnel item to discuss.

Dr. Tamez recessed the meeting at 1:15 p.m. and reconvened at 1:18 p.m.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 1:18 p.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved as Submitted: October 20, 2016