

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES**

**HOUSTON COMMUNITY COLLEGE**

**February 25, 2016**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Houston Community College will be held on Thursday, the twenty-fifth (25<sup>th</sup>) day of February, 2016 at 4:00 p.m., or after, and from day to day as required, at the HCC Administration Building, 2<sup>nd</sup> Floor Auditorium, 3100 Main, Houston, Texas. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

**I. Call to Order**

**II. Prayer and Pledge of Allegiance**

**III. Approval of Minutes**

Approval of Minutes from the Academic Affairs/Student Services Committee, Audit Committee, Strategic Planning Committee, Public Facility Corporation Board of Directors Meeting, and Committee of the Whole on December 10, 2015, and Chancellor Evaluation Committee and Regular Meeting on December 17, 2015.

Approval of Minutes from the Academic Affairs/Student Services Committee, Board Governance Committee, Chancellor Evaluation Committee, Special Meeting, and Committee of the Whole on January 12, 2016, and Regular Meeting on January 21, 2016.

**IV. Awards, Presentations, and Recognitions**

**V. Chairman's Report**

A. Trustees' District Reports.

**VI. Chancellor's Report**

A. Student Success Stories.

B. Faculty Senate Report (President of Faculty Senate).

**VII. Hearing of Citizens**

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**VIII. Consent Agenda**

**A. Board Governance**

1. Adopt Revisions to HCC Policy: Board Approval and Signature Authority.
2. Adopt Revisions to HCC Naming Opportunity Policy.
3. Adopt Revisions to Board Bylaws.

**B. Facilities and Finance**

4. Approval of the Official HCC Schedule of Tuition and Fees.
5. Approval of Amendment to Ground Lease between HCC and TMC.
6. Adoption of Resolution for TexPool Participation.
7. Stafford Workforce Campus Manufacturing Center of Excellence Equipment Purchase (Cooperative Purchase).
8. HAAS CNC Lathes, Mills and Simulators-Stafford Campus (Project No. 16-14).
9. Bridgeport Series 1 Milling Machines-HCC Stafford Campus (Project No. 16-12).
10. Standard Modern Lathes for Stafford and South Campuses.
11. Bookstore and Related Services (Project No. 16-23).
12. Reroofing at HCC's Katy Campus (Project No. 16-04).
13. HCC Administration Building Eyebrow Reroofing at 3100 Main (Project No. 16-05).
14. Physical Therapy Anatomage Table for Coleman College.
15. Investment Report for the Month of December 2015.
16. Monthly Financial Statement and Budget Review for December 2015.
17. Approval of Lease Agreement for 5505 West Loop South Houston, Texas.

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**IX. Topics for Discussion and/or Action**

**A. Board Governance**

1. Personnel Agenda (Faculty).

**X. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:**

**A. Legal Matters**

1. Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

**B. Personnel Matters**

1. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against the chancellor, employees or board members, unless the officer, employee, or board member who is the subject of the deliberation or hearing requests a public hearing.

**C. Real Estate Matters**

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

**XI. Additional Closed or Executive Session Authority**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning:

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Section 551.071 – For the purpose of a private consultation with the Board’s attorney about pending or contemplated litigation, a settlement offer, or matters on which the attorney’s duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation to the System if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

Section 551.076 – To consider the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing, unless an open hearing is requested in writing by a parent or guardian of the student or by the employee against whom the complaint is brought.

Section 551.084 – For the purpose of excluding a witness or witnesses in an investigation from a hearing during examination of another witness in the investigation.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

**XII. Reconvene in Open Meeting**

**XIII. Adjournment**

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**XIV. Dinner**

Following the conclusion of all business, the Board of Trustees will meet for dinner in the Chancellor's Conference Room, 12<sup>th</sup> Floor, Suite 12D15, System Administration Building, 3100 Main, Houston, Texas 77002, where the Board may generally discuss System business, but will not take action on such business.

**CERTIFICATE OF POSTING OR GIVING NOTICE**

On this 25<sup>th</sup> day of February 2016 at or before 4:00 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002; and (2) the Houston Community College website, [www.hccs.edu](http://www.hccs.edu).



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Rose Sarzoza-Pena  
Manager, Board Services