

EXHIBIT A

HOUSTON COMMUNITY COLLEGE BOARD OF TRUSTEES AND SENIOR STAFF
CONFLICT OF INTEREST CERTIFICATION

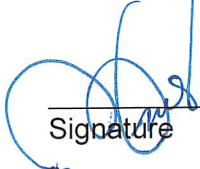
FY 2024

By signing below, I Admona James certify that I will abide by the following conditions during FY 2023-2024 :

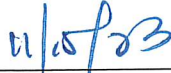
- If I or a person related to me in the first degree by either affinity or consanguinity has a substantial interest in a business entity that either has a HCC contract or is being considered for a HCC contract, or has a substantial interest in real property that HCC is considering purchasing, before any vote or decision is made regarding that entity, I shall file a **conflict of interest affidavit** with the Board Services Office, and if a trustee, shall also publicly disclose the relationship to the Board in a meeting called and held in compliance with the Texas Open Meetings Act and shall also abstain from discussions or other proceeding regarding the entity and must not vote on the item. **See Chapter 171 of the Texas Local Government Code.**
- If I or a person related to me in the first degree by either affinity or consanguinity¹ either receives income greater than \$2,500 during a 12-month period or receives gifts other than food, lodging, transportation or entertainment accepted as a guest that exceed \$100 during a 12-month period from a business entity that either has a HCC contract or is being considered for a HCC contract, I shall file a **Conflicts Disclosure Statement** with the Board Services Office not later than 5:00 p.m. on the seventh business day after the date on which I become aware of the facts that require the filing of this statement. **See Chapter 176 of the Texas Local Government Code.**
- These provisions apply to vendors that are prime or subcontractors.
- I am am not currently aware of any facts that require me to file a conflict of interest affidavit or a Conflicts Disclosure Statement.
- **I shall not:**
 - Accept or solicit any gift, favor, or service that might reasonably tend to influence me in the discharge of my official duties or that I know or should know is being offered with the intent to influence my official conduct.
 - Accept other employment or engage in a business or professional activity that I might reasonably expect would require or induce me to disclose confidential information acquired by reason of my position.
 - Accept other employment or compensation that could reasonably be expected to impair my independence of judgment in the performance of my official duties.
 - Make personal investments that could reasonably be expected to create a substantial conflict between my private interest and the public interest.
 - Intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised my official powers or performed my official duties in favor of another.

¹ Black's Law Dictionary defines consanguinity as kinship; blood relationship; the connection or relation of persons descended from the same stock or common ancestor. As distinguished from "affinity", which is the connection existing in consequence of a marriage.

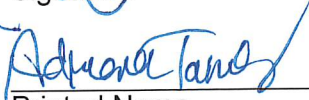
- o With the intent to obtain a benefit or with intent to harm or defraud another, intentionally or knowingly misuse government property, services, personnel, or any other thing of value belonging to the government that has come into my custody or possession by virtue of my office or employment.



Signature



Date



Printed Name